

SUMMONS TO THE MEETING OF SILSDEN TOWN COUNCIL
on Thursday 4th Sept 2025 Silsden Town Hall 7.30pm

AGENDA

1. Apologies for absence
2. Acceptance of reasons for any apologies
3. DECLARATION OF INTEREST ON ITEMS ON THE AGENDA
4. Police apologies given clerk will forward figures when received
5. MINUTES – That the minutes of the meeting of Silsden Town Council held on 3rd July 2025 (previously circulated) be signed as a true and accurate record.
6. ADJOURNMENT – PUBLIC ENQUIRIES.
7. AGAR – to resign section 1 and 2 of the AGAR statements originally signed on the 15th of May – no changes but the auditor is classing the finance meeting as a sub committee meeting even though all councillors and rules require full council signing
8. To be informed of progress made by enforcement and rights of way from Ward Cllrs with regards to Cllr Naylor's queries on behalf of residents concerning Bridle path and possible unauthorised planning in the green belt.
9. Due to an increasing number of complaints with regards to the eye sore of sand bags abutting the retaining wall of St James Church the clerk suggests that STC write to St James to ask for an update on timescales for repairs to their wall.
10. Planning protocol review – request for a nomination from town councillors for one Cllr to join the protocol review team
11. CIL group recommendation CIL group recommends that this council use CIL funds to refurbish the railings around the Christmas Tree in Memorial grounds at a cost of £743.29.- see clerks report for further details
12. To note the response received from BMDC re their insuring the park and contents – we are still awaiting further discussions with BMDC with regards to the information passed on to council by 3rd parties. Details in clerk's report
13. NEW ASSERTION 10 IN THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR YEAR ENDED 31 MARCH 2026 – DIGITAL AND DATA COMPLIANCE- requiring STC to adopt the new IT policy and note that all correspondence from the clerk to councillors will now only be sent to and from a .gov email address.
14. Coat of Arms – two requests received:
A] Silsden History Group. To let you know that the Silsden History Group have been offered a large (107cm x 70cm) signboard emblazoned with the Silsden Coat of Arms. This was once used as a 'Welcome to Silsden road side sign many years ago. It is the intention of the group to have this signboard refurbished and framed. We are aware of Silsden Town Council's ownership of the Silsden Coat of Arms and therefor seek the council's permission for this to be done and hung in the Town hall as part of a Heritage display in 2026
B] Silsden Veterans Association that welcomes retired or serving Blue light services personnel Army Navy and Airforce serving or retired personnel.- we would like to use the Silsden coat of Arms on our stationary and Standard Flag which will be flown on Remembrance Day would we have the council's permission.
15. ACCOUNTS AND FINANCE.

1. To agree payments as per budget sheet (circulated)
2. To consider the request from Bradford Highways for full funding of the signage for the HGV ban – this is at a cost of £26,400.00
3. To note slight increase of £16 for the benches in the park from the CIL project. Clerk is waiting for invoice for benches and installation as project now going forward.

16. PLANNING

25/02026/MAO Outline application for demolition of school buildings and construction of 23 houses requesting consideration of scale, layout, access and appearance [please view this documents either via or website or on Bradford planning portal](#)

25/02662/HOU Single storey rear extension 4 Tunncliffe Place Silsden Keighley West Yorkshire BD20 0DH

25/02426/LBC|Works to deliver walking and cycling route across Silsden Bridge with widening of existing cycle path to bridge without altering or affecting the existing structure, relocation of kerb stones and new bollard to northern end Silsden Bridge Keighley Road Silsden Keighley West Yorkshire

25/02498/MAF|Construction of pedestrian and cycle bridge over highway (A629), including formation of approach ramps, associated highway works, landscaping and drainage|Silsden Bridge Keighley Road Silsden Keighley West Yorkshire [please view this documents either via or website or on Bradford planning portal](#)

25/02845/HOU Two storey side and single storey rear extension (Retrospective) 6 Nab View Silsden Keighley West Yorkshire BD20 9PU

25/02737/FUL Installation of air source heat pumps 7 Belton Road Silsden Keighley West Yorkshire BD20 0EE

25/03103/HOU Rear sun room extension with roof terrace over (amended description) Rose Cottage Delph Farm Coates Lane Silsden Keighley West Yorkshire BD20 9HH

17. TO CONFIRM THE DATE OF THE NEXT MEETING

Lesley Corcoran
Town Clerk 28/08/25